



Calvary Automation

Job Title

Fabrication Purchasing Manager

Company Profile:

Founded in 1994, Calvary Automation is recognized as a leading manufacturer of special machines, turnkey automated systems, and specialized fixturing. (website: www.calvauto.com)

Job Description

The role primarily concentrates on procurement, evaluation, classification and management of machined and fabricated services and suppliers which support Calvary Automation.

1. Responsibilities: *(Plan, Analyze, Negotiate & Report)*
 - a. Negotiating Component Costs
 1. Learn Manufacturing Costs.
 2. Learn Cost to Warehouse.
 3. Learn about Potential Vendors.
 4. Learn the Product vs. the Engineering Needs.
 5. Spot buys and Contractual arrangements.
 - b. Qualifying, Selecting & Ranking Major Suppliers.
 1. Manage "Approved Supplier List"
 - c. Interact with Engineers
 1. Define and Prioritize greatest potentials for savings.
 2. Find and Evaluate Equivalent Components.
 3. Find and Evaluate New Components.
 4. Maintain a strong presence in major Design Reviews.
 - d. Gain Specific Product Knowledge.
 - e. Analyze Program Progress against corporate periodic goals and revise as needed to achieve goals.
 - f. Understand Engineering Principles, Problems & Solutions.



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Qualifications

- Process driven mentality
- Developed working knowledge of: mills, lathes, CNC's, Bridgeports, grinders, EDM's etc.
- Knowledge & proven long term experience with secondary & post machining processes such as: plating, painting, heat treating, stress relief and welding.
- 7-10 years supervision experience in general machine shop environment.
- Supervision experience in sub contract machining environment.
- Past experience with quality management systems.
- Proven ability to source, evaluate, qualify, classify and manage suppliers.
- Proven cost savings record and negotiating success.
- Excellent verbal and interpersonal skills.
- Exceptional attention to details.
- Proficient blue print reading.
- Proficient with computer entry accuracy and speed. Excel and Word, Autocad, 3D Solid works software.
- Exceptional orientation toward satisfying customers and understanding impact on others.
- Flexible / Motivated / Organized / Dependable / Multi tasking Experience / Integrity.

Experience

- Associates Degree Minimum. 4 year preferred.
- Lean Manufacturing, 6 sigma applicable experience.
- Logistics background.

Employment Expectations

- Typical work week is 50 hours/week.
- Adherence to Calvary Automation Employee practices.
- Direct involvement with all Calvary employees and Suppliers. Appropriate courteous and professional handling of responsibilities in a timely fashion to represent Calvary Automation well.



Calvary Automation

Benefits

Health Insurance, Dental Insurance, 401K, Flexible Spending, Holidays, Life Insurance and Vacation

Submit Resumes To

Calvary Automation Systems
Attn: Human Resources
45 Hendrix Road
West Henrietta, NY 14586
Email: hrdept@calvauto.com